

## Erasmus Policy Statement (EPS)

a) Please describe clearly your institution's strategy objectives and priorities for its Erasmus activities (mobility, multilateral projects and networks, etc.) and any other actions in the context of the Lifelong Learning Programme.

*The Faculty of Organisation Studies (FOS) is a new and small faculty and is the first Faculty in Slovenia to receive the certificate of quality (ISO 9001). The core of FOS is researching and teaching and quality its main goal. FOS offers degrees in organization studies at the BA, MA, and PhD level (1st, 2nd, 3rd cycles respectively). Based on its recently updated strategic plan, mission and vision statement, FOS defines internationalisation among the top strategic objectives. FOS's goal is to become a leading knowledge centre in organization studies and quality management and strives to focus research collaboration with international educational institutions, local and national companies, and other organizations. The EUC provides the opportunity for FOS to meet its strategic plan by developing the Erasmus program. Priority shall be given to intensifying European mobility and exchanges for education, research, and training purposes by increasing, and above all by improving the quality of mobility actions of individuals (students, staff and teaching staff), within inter-institutional agreements. FOS plans to engage in mobility of staff, teaching staff, and students, and will be ready for participation in multilateral projects, such as intensive programs, projects, and exchange of information. The goals of FOS are to exchange knowledge and experiences so that students will have the opportunity to become familiar with other perspectives, languages and cultures. It is the objective that graduates of FOS will have greater and deeper understanding of culture in other European countries and diversity and values of the global environment within which we inhabit. Its goal is to come in contact with prestigious schools through Erasmus multilateral programs and networks in Europe in the area of organization studies and quality assurance. As research is another important objective, multilateral projects, intensive programs, and teaching faculty exchanges will be promoted and curriculum enriched. FOS already has begun to participate in fruitful international cooperation with Croatia and Slovakia, currently is in the process of working on international cooperation agreements with Bulgaria, United Kingdom, Portugal, Serbia and Macedonia. The scope of previous international cooperation with institutions abroad is related to participation in seminars, conferences and exchange of information on scientific and research activities with Cross-border eCollaboration in the Danube eRegion (initiative that connects universities, cities, and counties across borders), hosting the Governance in (post)transition International Conference with program committee members from university affiliations in Czech, Croatia, Poland, Romania and Slovakia and presenters from Finland, Slovakia, Macedonia, Hungary, Serbia, and Poland; the International Universal Excellence and Mastery Forum coorganized by FOS; as a partner in the Operative Programs Slovenia-Croatia 2007-2013 project, etc.*

b) What specific actions are planned to give visibility to Erasmus activities and what type of publicity will be given to the Erasmus University Charter and the EPS?

*FOS will promote and increase visibility of Erasmus activities by publishing the Erasmus University Charter and the Erasmus Policy Statement on the institutional English and Slovenian website and physically within the headquarters of FOS. All Erasmus activities and events will be prominently placed and announced on FOS's web page and e-*

*newsletters (FOS e-novice) and presentations will be organized to share international experiences and knowledge with students, staff and interested public.*

c) What kind of arrangements, if any, does the institution ensure to comply with non-discrimination objectives (e.g. actions related to gender equality, integration of disabled students and staff, enhancement of social and economic cohesion and combating of xenophobia and racism)?

*FOS is devoted to provide equal opportunities to gender equality, disabled students and staff integration, enhancement of social and economic cohesion and combating xenophobia and racism. Our strategic objectives are to respect rights and freedom and are aligned with the laws of Slovenia, EU, and internal rules. FOS holds zero tolerance regarding discrimination. FOS will provide individualized plans for disabled students and staff and organizes formal and informal events for social integration.*

*What kind of specific measures are implemented in the institution to ensure high quality in academic mobility activities? Details should be provided on recognition and credit systems, the provision of information on curricula, information and counselling of outgoing students, tutoring and integration of incoming students, provision of student services (in particular accommodation), preparatory and refresher language courses, facilitation and acknowledgement of staff mobility.*

*EU mobility is carried out in full compliance with the underlying principles of the ERASMUS University Charter. Outgoing students are only sent to institutions that have a valid and current Erasmus University Charter. FOS has fully implemented ECTS and Bologna process in all study programs. Information on curricula is provided online in full compliance with ECTS. Individual counseling is offered to incoming students when preparing the learning agreements. Incoming students will be assisted with registration, provided with individual counseling and schedule of classes; a tutor will be assigned to each student; a welcome event will be organized for student and staff introductions. Formal and informal events will be organized to assist for mutual exchange of knowledge, experiences, ideas; students will use all common areas (library, computer and wifi access, etc); periodic meetings with the Erasmus Coordinator will be required. Accommodation for incoming students is available in the hostel approximately ½ km from FOS. Hostel arrangements will be provided by FOS. A welcome guide will be provided with information on Slovenian courses, activities, events, and things to do, etc. Prospective outgoing students will receive information on mobility programs with eligible partner institutions (online, brochures, etc). Assistance and counseling will be provided by the Erasmus Coordinator. Outgoing students with insufficient language skills are encouraged to attend courses before leaving. Staff and teaching faculty mobility is an important factor in career advancement and is supported by FOS by setting up contacts, help with housing, and travel arrangements. FOS is actively working in identifying and eliminating obstacles for its teachers to do research or teach at another partner institution in Europe. Once staff and teaching faculty mobility has completed, new pedagogic/didactic material as well as any other information will be shared with students, staff, and teaching staff.*