

UČNI NAČRT PREDMETA / COURSE SYLLABUS

<b>Predmet:</b>	Projektni menedžment
<b>Course title:</b>	Project management

Študijski program in stopnja <i>Study programme and level</i>	Študijska smer <i>Study field</i>	Letnik <i>Academic year</i>	Semester <i>Semester</i>
Menedžment kakovosti Dodiplomski (prva)	Program nima smeri	2.	4.
Quality Management Undergraduate (First)	The program has no study fields	2	4

<b>Vrsta predmeta / Course type:</b>	Obvezni	Required
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<b>Univerzitetna koda predmeta / University course code:</b>	011019 - 02
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Predavanja <i>Lectures</i>	Seminar <i>Seminar</i>	Sem. vaje <i>Tutorial</i>	Lab. vaje <i>Laboratory work</i>	Teren. vaje <i>Field work</i>	Samost. delo <i>Individ. work</i>	ECTS
30	-	45	-	-	105	6

<b>Nosilec predmeta / Lecturer:</b>	izr. prof. dr. Rok Ovsenik	Rok Ovsenik, PhD Associate Professor
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<b>Jeziki / Languages:</b>	<b>Predavanja / Lectures:</b>	<b>Vaje / Tutorial:</b>
	Slovenski, angleški	Slovenski, angleški
	Slovenian, English	Slovenian, English

**Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti:**

- Vpis v 2. letnik študija.
- Študent/študentka mora pred pristopom k izpitu pripraviti in zagovarjati empirično seminarsko nalogo.

**Prerequisites:**

- Enrolment in the second year of study.
- The student must prepare and defend an empirical seminar paper as a prerequisite for the final exam.

**Vsebina:**

1. Projekti v organizacijskih sistemih.
2. Organiziranje projektov.
3. Iniciranje razvoja organizacij in projekti.
4. Inovacije in projekti.
5. Projektna organizacija.
6. Vodenje projektov.
7. Projektna administracija.
8. Praktični pristop.
9. Primeri dobrih praks.
10. Vidik projektnega menedžmenta v modelih, standardih in metodah celovite kakovosti in poslovne odličnosti.

**Content (Syllabus outline):**

1. Projects in organizational systems.
2. Organization of projects.
3. Initiating development of organizations and projects.
4. Innovations and projects.
5. Project organization.
6. Leading projects.
7. Project administration.
8. Practical approaches.
9. Examples of good practices.
10. Aspects of project management in models, standards, and methods of total quality and business excellence.

**Temeljna literatura in viri / Readings****Obvezna literature / Required reading(s):**

- Hauc, A. (2007). *Projektni management*. Ljubljana: GV Založba.

**Dodatna – dopolnilna / Recommended reading(s):**

- Heerkens, G. R. (2001). *Project Management*. New York: McGraw-Hill Trade.
- Lewis, J. P. (2006). *Fundamentals of Project Management*. New York: American Management Association.
- Meredith, R. J., & Mantel, S. J. (2000). *Project Management* (4. izd.). New York: John Wiley & Sons.
- Richman, L. (2005). *Improving Your Project Management Skills*. New York: American Management Association.
- Turner, J. R. (2002). *Handbook of Project Based Management: Improving the Process for Achieving Strategic Objectives*. London: McGraw-Hill.

**Cilji in kompetence:**

- Poznavanje in razumevanje procesov, procesno zasnovane organizacije ter sposobnost obvladovanja nenehnega izboljševanja.
- Sposobnost analize, sinteze ter fleksibilne uporabe znanja v praksi.
- Usposobljenost za obvladovanje organizacijskih sprememb v organizaciji kot odziv na spremembe v okolju.
- Zmožnost vzpostavljanja in vzdrževanja partnerskih odnosov z vsemi zainteresiranimi (odjemalci, zaposleni, lastniki, družbeno okolje).
- Sposobnost interdisciplinarnega povezovanja znanj različnih predmetov.
- Internalizacija gradnikov sodobne organizacijske teorije, temelječe na organizaciji kot ciljno usmerjenih razmerij med ljudmi.
- Sposobnost razumevanja in uporabe sodobnih teorij organizacije v praktičnem okolju.
- Sposobnost prepoznavanja, obvladovanje in nenehnega izboljševanja procesov v organizaciji ter njihove povezave v celovit sistem procesov.
- Sposobnost prepoznavanja in obvladovanja ključnih vidikov ekonomike organizacije.
- Obvladovanje temeljnih znanj in praktičnih pristopov, potrebnih za učinkovito in uspešno obvladovanje sistema vodenja organizacije s poudarkom na vodenju z zgledom, poslovnem komuniciranju, obvladovanju projektov, informatizaciji procesov in sistemskem razmišljanju.
- Usposobljenost za obvladovanje in nenehno izboljševanje dela v proizvodnih oziroma storitvenih organizacijah.

**Objectives and competences:**

- Comprehending and understanding processes, process-based organizations and the ability to manage continuous improvements.
- Ability to analyze, synthesize, and to apply knowledge in practice.
- The ability to manage organizational change within an organization in response to changes in the environment.
- The ability to establish and maintain cooperative relations for teamwork and with other interested individuals as well as the ability for creative dialogues.
- The ability to connect interdisciplinary knowledge from various subjects.
- Internalisation of building blocks within contemporary organization theory that is based on an organization as a target-oriented relationship among individuals and people.
- Ability to understand and apply contemporary organization theories in a practical environment.
- Ability to identify, control, and the continuous improvement of processes in an organization and its links to a comprehensive system of processes.
- Ability to identify and manage key aspects in the economics of organizations.
- Applying basic knowledge and practical approaches to achieve effective and efficient management of an organization with an emphasis on leadership by example, business communication, management of projects, informatisation of processes and systematic thinking.
- Training for managing and continuously improving work in production and service organizations.

**Predvideni študijski rezultati:****Intended learning outcomes:**

<p>Študent/študentka:</p> <ul style="list-style-type: none"> <li>– Pozna in razume pomen in večplastnost procesnega pristopa pri obvladovanju projektov.</li> <li>– Pozna in razume vlogo in pomen kakovosti projektnega menedžmenta v poslovnih odnosih.</li> <li>– Razume interakcijsko delovanje dejavnikov, ki vplivajo na uspešnost in učinkovitost obvladovanja projektov in projektnega dela.</li> <li>– Pozna in uporablja sodobne pristope, modele in orodja za doseganje in nenehno izboljševanje kakovosti projektov in projektnega menedžmenta.</li> <li>– Uporablja osnovno znanje in veščine s področja projektnega menedžmenta.</li> <li>– Izvede študijo primera z uporabo osnovne programske opreme.</li> <li>– Reflektira in kritično ovrednoti različne izkušnje s področja projektnega menedžmenta.</li> <li>– Aktivno in kritično spremlja in reflektira aktualno dogajanje na področju projektnega menedžmenta.</li> <li>– V povezavi z drugimi predmeti pozna, razume in reflektira kompleksnost strokovnih in družbenih nalog zaposlenih pri obvladovanju projektov in projektnega dela.</li> <li>– Pozna in razume umeščenost projektnega menedžmenta v širše družbene, kulturne in vrednotne kontekste ter z refleksijo teh kontekstov oblikuje intelektualno aktiven odnos do sveta.</li> </ul>	<p>The student will:</p> <ul style="list-style-type: none"> <li>– Know and understand the multifaceted process approach in project management.</li> <li>– Know and understand the meaning of quality project management in business relations.</li> <li>– Understand the interaction among factors that influence the success and effectiveness of project management and project work.</li> <li>– Knows and uses contemporary approaches, models, and tools to achieve continuous improvement of quality projects and project management.</li> <li>– Use basic knowledge and skills from the field of project management.</li> <li>– Execute a case study using basic programmatic tools.</li> <li>– Reflect and critically evaluate various experiences from the field of project management.</li> <li>– Actively and critically monitor and reflect on current developments in the field of project management.</li> <li>– In connection with other courses, know, understand and reflect on the complexity of professional and social tasks of employees in project management and project work.</li> <li>– Know and understand how project management fits with society in large, within the context of culture and value-laden as well as reflect from these contexts to form an intellectually active relationship to the world.</li> </ul>
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<p><b>Metode poučevanja in učenja:</b></p> <ul style="list-style-type: none"> <li>– Predavanja z aktivno udeležbo študentov (razlaga snovi, pogovori, vprašanja, primeri, reševanje problemov).</li> <li>– Seminarske vaje v povezavi s prakso (refleksija izkušenj, projektno delo, timsko delo, metode kritičnega mišljenja, pogovori, sporočanje povratne informacije, socialne igre, ekskurzija).</li> <li>– Individualne in skupinske konzultacije (pogovori, dodatna razlaga, obravnava specifičnih vprašanj).</li> <li>– Animacija samostojnega študija in raziskovanja (motiviranje, usmerjanje, samoopazovanje, samouravnavanje, refleksija, samoocenjevanje).</li> </ul>	<p><b>Learning and teaching methods:</b></p> <ul style="list-style-type: none"> <li>– Lectures with active student participation (discussions, talks, questioning, cases, problem-solving).</li> <li>– Seminar papers in connection to practice (reflections from experience, project work, teamwork, methods of critical thinking, talks, providing feedback, social games, excursions).</li> <li>– Individual and group consultations (discussions, additional explanations, discussing specific questions).</li> <li>– Facilitating independent study and research (motivating, directing, self-examination, self-regulation, reflection, and self-assessment).</li> </ul>
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<b>Načini ocenjevanja:</b>	<b>Delež / Weight (%)</b>	<b>Assesment:</b>
<p>Način (pisni izpit, ustno izpraševanje, naloge, projekt)</p> <ul style="list-style-type: none"> <li>– Pisni/ustni izpit</li> <li>– Empirična seminarska naloga s poročili seminarskega dela in eksperimentalnih vaj ter predstavitev naloge</li> </ul>	<p>60%</p> <p>40%</p>	<p><i>Type (examination, oral, coursework, project)</i></p> <ul style="list-style-type: none"> <li>– Written / Oral Exam</li> <li>– Empirical seminar paper with reports from seminar work and seminar paper presentation</li> </ul>

**Reference nosilca / Lecturer's references:**

- BUKOVEC, Boris, OVSENIK, Rok. Fundamentals of the new paradigm of quality organizational change management. V: OVSENIK, Rok (ur.), KIERETA, Iwona (ur.). *Destination management*. Frankfurt am Main [etc.]: P. Lang, 2006, 2006, str. 90-133. [COBISS.SI-ID [796638](#)]
- BUKOVEC, Boris, OVSENIK, Rok. Izhodišča nove paradigme kakovostnega obvladovanja organizacijskih sprememb. *Organizacija (Kranj)*, apr. 2003, letn. 36, št. 4, str. 216-222. [COBISS.SI-ID [3688723](#)]
- BUKOVEC, Boris, OVSENIK, Rok. Fundamentals of the new paradigm of quality organizational change management. V: OVSENIK, Rok (ur.), KIERETA, Iwona (ur.). *Destination management*. Frankfurt am Main [etc.]: P. Lang, 2006, 2006, str. 90-133. [COBISS.SI-ID [796638](#)]